

What is the Apprenticeship Levy?

1. If you work for a UK local authority, or other UK employer, with an annual payroll of more than £3m, you are a levy payer.
2. Your monthly Levy payments, which are 0.5% of your payroll, will be paid into your Levy account.
3. The Government adds an additional 10% of your monthly payment.
4. EDEN will confirm the cost and duration of your apprenticeship
5. Find your apprentice – upskill an existing member of staff or recruit a new staff member.
6. Eden will help to coordinate the delivery of the apprenticeship and help find an end-point assessment organisation from the Register of End-Point Assessment Organisations.
7. The learning provider is paid on a monthly basis from your digital account. 20% of the total cost is retained for the end-point assessment.
8. If the cost of the training is more than is in your digital account, you will need to top it up. The Government will contribute 95% of these extra costs, with the employer responsible for the remaining 5% costs.
9. You could receive additional incentives e.g. £1,000 for employing a 16 – 18 year old apprentice.
10. If you are an employee and you wish to take the apprenticeship training route, talk to your manager now and begin the process.

For further information please go to: <https://www.gov.uk/government/publications/apprenticeship-levy-how-it-will-work/apprenticeship-levy-how-it-will-work>